



SIDDHINATH MAHAVIDYALAYA

(Govt. Aided)

Estd. - 2013

SHYAMSUNDARPUR PATNA • PANSKURA • PURBA MEDINIPUR • PIN - 721139 • Phone - 03228-255030

email - siddhinathmahavidyalaya@gmail.com

Ref. No.

Date:

From: -Principal/President/Vice-President

Ref No: SM/2023/T-16

DATED:13/05/2023

Tender Notice

Sealed Tenders are invited from qualified software vendors for “Development and Implementation of KOHA library management system (LMS).

The technical and price bid should be as per format mentioned in the tender document, and should be addressed to “To The Principal, Siddhinath Mahavidyalaya, S.S.Patna,Panskura,Purba Medinipur,Pin-721139 and it should be sent latest by 24.05. 2023 at 17:00 hours.

For any clarification please contact:

Contact Person: Sudipta Pradhan (Liberian)

Contact details: 9932042890

Annexure-1

Sub: Invitation of quotation for “Implementation, support services and training on KOHA Library Management System (LMS)”.

Sr. No	DESCRIPTION	SPECIFICATIONS	QUANTITY
2.	Installation	Installation and configuration KOHA ILMS on Cloud	01 Unit
3.	Customizations	<ul style="list-style-type: none">Patron category creationItem type creationCirculation fine rules settingCataloguing framework customizationBarcode and Spine settingPatron Data uploadPatron card designVarious Report creationEmail setting	01 Unit



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		<ul style="list-style-type: none">• OPAC Design (as a library web page)• Logo setting in staff page	
5.	Training of Software	2 days online and 1 day onsite training for unlimited staff	3 days
6.	Support and help desk facilities for Library staff for day to day use of Koha LMS, on annual basis (from project completion date).	<ul style="list-style-type: none">• Trouble shooting for Technical problems of Koha ILMS.• Unlimited off -site support through e-mail/ telephone/ remote login.• Site should provide 'Any Desk' or remote login access to their library server/ workstation(s) to facilitate support activities.• 24x7 Call login support via Online Ticketing System.	1year

Terms & Conditions:

1. Quoted Price:

- All duties, taxes and other levies payable by the bidder shall be included in the quoted rate. GST if any should be quoted separately.
- The rates quoted for each item/service shall be fixed for the duration of the contract and shall not be subject to adjustment.
- Each bidder must submit only one quotation.
- The Institute reserves the right to reject any vendor(s) without assigning any reason thereof for the interest of the institute and lowest rate may not be the only criteria for the selection of the bid.

2. Validity of quotations:

- Proposals received beyond the deadline will not be opened.
- Email or Facsimile quotations are not acceptable.
- The quotation shall remain valid for a period not less than 60 days after the deadline fixed for submission of quotations.

3. Eligibility Criteria for KOHA software (Documentary Proof should be attached with Technical Bid)

- The Vendor should have an office for KOHA support in West Bengal. Kindly attach valid address proof.
- The Vendor must be registered under Companies Act of Indian Government.
- The Vendor should provide valid PAN, GST Registration Certificate, and Trade License.



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- d. The Vendor should have implemented & automated at-least 50 Higher Education Institutes/Colleges in West Bengal including 15 libraries of Colleges in Both Medinipur and also at least 4 Universities using Koha in West Bengal. Kindly attach valid Purchase order or Completion certificate/s.
- e. The software must follow MARC 21 compatibility with the required metadata tags therein.
- f. Total software solution should be FOSS based.
- g. The source code for all the solution components to be used/integrated for the proposed deployment *must* be freely available under an open source license.
- h. It must follow the Z39.00 international protocol standards
- i. It must have the Radio Frequency Data Identification (RFID) qualities.
- j. It must have the MySQL server to follow the international standard.
- k. It must have the data conversion capability.
- l. It must follow the Web 3.0 standard.
- m. It must have the in-built APACHE.
- n. It must have the RSS (Real Simple Syndication) feed burners included therein.
- o. It must follow the PICS (Platform for Internet Content Substance) accreditation parameters prescribed therein.
- p. The software must have the tight security measures both at the Administrative level and the sub modular level also.
- q. It must be enabled with Google Jacket.
- r. No restrictions on number of records & Housekeeping users should be kept.
- s. Must be able to generate and print Barcode labels and Spine Labels.
- t. Must be able to generate and print Bar-coded Patron Cards.
- u. Must be able to perform Full-Text Search.
- v. Must be able to perform Automatic Indexing.
- w. It must enable Flexible reporting & Faceted Search.
- x. It can work in consortia, multi-branch or single-branch mode.
- y. It can generate automated overdue notices either by email or SMS.
- z. It can email issue slips instead of printing them at point of circulation.
- aa. It should have an offline circulation module
- bb. It must be user friendly.
- cc. Biometric Integration with Koha ILMs for easy Check-in/Check-out.



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FORMAT OF PRICE BID

Sr. No.	Description	Units	Unit Rate (Rs.)	Taxes (Rs.)	Total Amount (Rs.)
1.	Installation and configuration KOHA ILMS on Cloud	01			
2.	Customization as mentioned in the Scope of work	01			
4.	3 days Training for Unlimited Staffs	01			
6.	Support and help desk facilities for Library staff for day to day use of Koha LMS, on annual basis (from project completion date).	1year			

We agree to execute the above project in accordance with the technical specifications for a total contract price of Rs (In figures) (Rs (In words).

We also confirm that the normal Support Service ofmonths shall apply to the offered goods.

Uma Ghosh

Principal,
Siddhinath Mahavidyalaya.

Principal

SIDDHINATH MAHAVIDYALAYA
S.S.Patna, Purba Medinipur